

Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid



Customer Services
Executive Director: Douglas Hendry

Kilmory, Lochgilphead, PA31 8RT
Tel: 01546 602127 Fax: 01546 604435
DX 599700 LOCHGILPHEAD
25 November 2016

NOTICE OF MEETING

A meeting of the **AUDIT COMMITTEE** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD** on **FRIDAY, 2 DECEMBER 2016** at **11:15 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES** (Pages 1 - 6)
Minutes of the Audit Committee held on Friday 23 September 2016
- 4. EXTERNAL AUDIT**
Verbal Update from External Audit
- 5. INTERNAL AUDIT SUMMARY OF ACTIVITIES** (Pages 7 - 16)
Report by Chief Internal Auditor
- 6. INTERNAL AUDIT REPORTS TO AUDIT COMMITTEE 2016 - 2017** (Pages 17 - 138)
Report by Chief Internal Auditor
- 7. EXTERNAL & INTERNAL AUDIT REPORT FOLLOW-UP 2016 - 2017** (Pages 139 - 144)
Report by Chief Internal Auditor
- 8. DRAFT ANNUAL AUDIT PLAN 2017 - 2018** (Pages 145 - 150)
Report by Chief Internal Auditor

- 9. RISK MANAGEMENT OVERVIEW** (Pages 151 - 174)
Report by Head of Strategic Finance
- 10. VAT UPDATE REPORT** (Pages 175 - 190)
Report by Head of Strategic Finance
- 11. AUDIT COMMITTEE DEVELOPMENT PLAN** (Pages 191 - 194)
Report by Vice-Chair of Audit Committee
- 12. AUDIT COMMITTEE WORKPLAN 2016 - 2017** (Pages 195 - 196)
Draft Audit Committee Workplan 2016 - 2017

Audit Committee

Martin Caldwell (Chair)
Councillor Iain MacLean
Councillor Elaine Robertson
Sheila Hill (Vice-Chair)

Councillor Michael Breslin
Councillor Roderick McCuish
Councillor Richard Trail

Contact: Adele Price-Williams

Tel. No. 01546 604480